

Privacy Policy

Olympic Property Management, LLC (OPM) collects personal information in the following ways:

1. Photo ID when showing a property to a prospective applicant (see Property Viewing Policy),
2. Application for Tenancy.

The photo ID is used to identify people who have access to OPM managed properties. This information is retained for up to three months; unless, the prospective applicant submits an application for tenancy. In which case, the photo ID will become part of the application for tenancy.

The Application for Tenancy and supporting information (photo id, background reports, verifications, references, etc.) will be retained for two years. This duration is primarily driven by credit reporting agency requirements. If the application is approved and the applicant becomes a tenant, the information will be retained for two years or six months after the tenant vacates the property in good standing, whichever is longer. OPM may retain the information longer for past tenants who have an outstanding debt while OPM attempts to collect on the debt.

OPM may use personal information to evaluate an applicant for tenancy, to initiate legal action against a tenant, and/or to collect a legal judgment against a tenant. Part of the process of performing these tasks involves sharing of the tenant's personal information with agents that provide those services.

When information about a specific named tenant or past tenant is requested, OPM may provide rental history statistics to include tenant name, start and end dates, ending rent amount, number of late payments or 3-day notices, if tenancy ended in an eviction, and/or percent of deposit returned. If the situation warrants, OPM may provide this information to tenant reporting services. OPM will not provide information about a current tenant to anyone making a request without the tenant's signed permission to do so.

OPM will not share, sell, rent, or otherwise make personal information available to any individual or company except as indicated above or as required by law.